

**Minutes of the Annual Business Meeting of the Michigan Chapter of AMWA
September 14, 2011**

Attendees: Dana Randall (President Elect), Kathy Spiegel (President), Linda Rowse (Treasurer), Lyn Radke-Mitchell (Secretary/minutes), Karen Blackburn, Jacquie Klesing, Lavanya Anantharam, Maggie Tueth

Review of Chapter Budget:

- Current balance in account is approximately \$11, 600
- The Michigan chapter conference (June 2011) resulted in a net loss of approximately \$5000 due to low attendance. Other chapters have experienced a similar decline in regional conference attendance this past year.
- The spring rebate check from AMWA National was higher this year (\$792 in 2010 to \$846 in 2011) due to increased chapter membership.
- The chapter will ask National to provide some financial support to the delegate for the Spring Board of Directors meeting.

Future Chapter Conferences:

- It was suggested that the Michigan chapter conference should be held every other year in order to boost attendance. Southeastern Michigan location was suggested to accommodate the most members (Schoolcraft College in Livonia was suggested).
ACTION: Dana will determine a central location based on where the majority of the membership resides.
- The conference registration fee will need to be raised (it is currently much lower than other chapters charge).
- Kathy Spiegel will become the Chair of the Chapters and Membership Committee for the national association and will recommend that chapters in a similar region collaborate on course offerings to avoid offering similar courses in the same year.

Review of Nominations for 2011-2013 Executive Committee and Chapter Delegate

- Since no more than 1 person was nominated for any position, the nominees will automatically become appointed to their respective offices as of October 22.
- Jacquie Klesing has been nominated for Secretary and will assume this role.
- Linda Rowse has agreed to remain in the role of chapter Treasurer.
- Dana Randall will assume the role of chapter President.
- To date, there have been no nominees or volunteers for chapter president-elect.
- Tom Annesley will assume the role of chapter delegate at the Board of Directors meeting on October 22.

Linked-In Chapter Group

- There was no response from chapter members to an email regarding a chapter group in Linked-In. **ACTION: Kathy will send another email requesting a volunteer to maintain the site if there is enough interest.**
- A Linked-In group will not be pursued if there is little response from the members.

September 16, 2011